**Attendance:** Khaled Axel Djebbari, Mohsina Rahman, Usman Ali, Chao Wang, Luisana Duarte Armendáriz.

**Meeting began at 5:43 pm**

**Agenda Items:**

1. **Constitution Revision:**
2. Procedures Committee will meet over the winter break and suggest revisions to the constitution.
3. The revisions will be presented to senate in January and be voted on in February senate meeting.
4. If the revisions pass at the senate meeting, it will be voted on by the graduate student body.
5. GSS Advisor will suggest modifications to the constitution to the Parliamentarian who will then bring it to the procedures committee.
6. Two proposed amendments by Khaled: addition of Recall procedure as discussed by the procedures committee and specifying the Administrative Assistant and Executive Board’s job responsibilities.
7. Senator Usman Ali suggested these amendments should be included in the bylaws since these are interpretations of the constitution.
8. Khaled explained that these amendments need to be concrete so they cannot be easily revised as the bylaws.
9. Luisana suggested holding off any discussions on what should be in bylaws and what should be in constitution since these two documents are tangible and might be more appropriate to be revised after getting inputs from Krista.
10. **Bylaw Revisions:**
11. Senator Chao Wang requested an explanation on the difference between Bylaws and Constitutions. Khaled clarified that while the Constitution acts as the pillars of GSS, Bylaws provide clear interpretation of the Constitution.
12. Khaled showed the current revision topics in the bylaws that will be voted on at the December Senate meeting: removal of covid loan, removal of summer wages and explaining the Eboard stipend should be enough to cover the total academic year (Spring, summer and fall).
13. Luisana suggested to add a restriction on how much later an Ex-Eboard member can request travel reimbursement (2 years from their date of travel).
14. Senator Usman Ali suggested that it should be 1 year from their date of travel.
15. Khaled suggested that in Bylaw Article VI section 4 it should specify the amount that should be paid to the Eboard as fellowship.
16. Senator Usman added that paying half of the fellowship amount should be paid at the end of fall semester and other half at the end of Spring semester.
17. Luisana questioned that having fellowship option might be a way of not holding the E. Board accountable for their reported hours. Mohsina explained that as international students, E. Board members have to get work authorization to report hours that can only be done during semester breaks. So going forward with the fellowship removes the requirement to report hours.
18. Senator Usman said since GSS advisors in their communication with eBoard said E. Board can get paid as a fellowship as award for their contributions to graduate community, it is good to go forward with fellowship than reporting hours over the winter break which are not actually hours the E. Board is working during the break.
19. Luisana suggested for every vote on bylaws and stipends should go by 2/3rd majority of active senators (topic 6) instead of simple majority. This will be implemented in the next revision.
20. Khaled asked Mohsina how the E. Board will be paid for the winter break and Mohsina explained that proposed hours for winter break will be presented to the senate at the December meeting and the amount will be less than the total proposed amount by the bylaws. The winter hours for E. Board members will be voted on at the December senate meeting with an additional vote on paying the leftover amount of the stipend to members as fellowships at the end of their terms.
21. Khaled suggested to pay the previous president and the incoming president based on hours they have served as fellowship in April. Luisana proposed that before any such discussion, procedures committee should take into account the previous president’s last working date and new president’s starting date.
22. Luisana proposed a motion that the procedures committee will decide on the amount of money each president will get paid from the allocated $5000 according to each person’s hours worked, and present that to the senate in January meeting and they both will be paid in April. (Luisana/Usman. Motion passed.)

**Recall Initiation:**

1. Senator Usman asked if there is a student conduct matter being investigated by the university, can the senate initiate a recall of an Executive officer based on that student conduct matter. Khaled said that if the charge is being investigated by another office of the community, the charge cannot be proceeded with. However, if the charge is not being investigated by another office, the recall should be proceeded with. Senator Usman proposed that if the matter is being investigated by any office on campus like Office of Community Standards, until the investigation is completed by that office and the person is found guilty, there cannot be a motion to initiate recall. However, once the investigation is over, then the recall should be proceeded with.
2. Luisana suggested that unless there is a gag order on either parties, the recall should be proceeded with. Luisana suggested that the office investigating the matter should be specified in this case.
3. Senator Usman said that it’s difficult to point out one particular office. So it should be university itself.
4. Khaled clarified the motion that if a student conduct matter is being investigated by the university, the recall initiation vote shell not be valid; only after the university has communicated it’s decision, then a new recall initiation motion should be entertained if the person is found guilty by the university. (Usman/Luisana. Mohsina recused herself. Motion passed)

**Special Committee:**

1. Senator Usman proposed that since Usman and Bryan volunteered to be chair of the special committee; and both of them are members of procedures committee, the special committee be merged with the procedures committee.
2. Khaled disagreed and said that the special committee will propose stipends and share them with the procedures committee. The procedures committee will not take a vote on this and will only incorporate it in the bylaws and will present that to the senate.
3. Luisana said that from her understanding, the committee should oversee investigating what happened during summer since if it was embezzlement or misappropriation of funds, that’s a reportable legal offense.
4. Senator Usman clarified that in one of communication with eBoard, the Kent Holsinger, Dean of Graduate School, had said that special committee cannot propose bylaw changes or stipend revisions to the senate so it makes more sense to combine the special committee and the procedures committee.
5. Mohsina explained that the initial motion specified that no E. Board member will be part of the special committee and since Mohsina and Khaled are constitutionally bound to be part of the procedures committee, it will be a violation of that motion. Mohsina suggested Senator Usman makes a new motion specifying the goal of the special committee at the December senate meeting.

**Issues Forum:**

1. Luisana proposed that at the issues forum, the people who want to speak have to sign up at the beginning of the meeting. At most 4 people per meeting (20 minutes divided by however many people sign up).
2. Khaled proposed that 4 people can sign up for the issues forum and the order should be first come, first serve.
3. Mohsina requested that one person from the procedures committee should be the time-keeper for the issues forum.
4. Khaled moved to limit issues forum to 30 minutes maximum and 4 people maximum is allowed to sign in before the recognition of senators, they will be allowed as first come, first serve basis. (Khaled/ Luisana. Motion passes).

**GSS Presidential Elections:**

1. Due to a lot of non-senators being in UConntact, Khaled made a motion that the vote will be taken on blank papers by calling each senator by name. The ballot will be put in an empty container and at the end, the votes will be counted and ratified by the procedures committee. (Khaled/Usman. Motion passes).

**Meeting adjourned at 7:57 pm.**