1. **Attendance:** Mohsina Rahman, Gopi Yalavarthi, Essam Boraey, Israt Jahan, Khaled ‘Axel’ Djebbari

A quorum was established with 5 E-board members.

Meeting started at 5:12 pm

1. **Executive Board Reports:**
   1. President –
   2. Vice President – Mohsina Rahman
      1. Guest speaker for December Senate meeting- Two guest Speakers: Joseph Briody, Assistant Vice President for Student Affairs & Executive Director of Student Activities and Suzanne Onorato, Executive Director of Student Health and Wellness. Essam will email Suzanne to share the resources for satellite students as there has been an increase of ShaW fee for satellite students.
      2. Spring Senate Meeting Location and Food- Essam and Mohsina will look into the senate meeting rooms for Spring. Possible food options could be pizza/wraps/salads. Essam emailed senator Martina Villa and Theresa Parker and they said that they would help Essam to make reservations for the Spring Senate meeting rooms. Essam recommended Business or Psychology building. New location will be shared when the agenda for the Senate meeting is sent.
      3. Job Posting for New Administrative Assistant- After the December Senate meeting, either the new President or Mohsina will discuss with Krista about the job posting for the office assistant. The E board will conduct the hiring process and will vote on the selection of the office assistant per the bylaws.
      4. Committee Update: Mohsina met Student Welfare Committee on November. The committee discussed on the ongoing conflict between the Israeli and Palestinian students. Mohsina said that the university should make a clear distinction between freedom of speech and hate speech. There was discussion on accommodation of students with disability. Mohsina suggested to hold a refresher training for faculty member for the students with disabilities. A new subcommittee has been formed to reserve some of the housing until mid-summer for international undergraduate and graduate students. It will give them time to figure out housing until they receive their admission letters.
      5. Presidential Election- Krista will create a QR code for the Presidential election. But senators and alternative senators need to be added to the UConntact beforehand.
   3. Treasurer– Gopi Yalavarthi
      1. WRTD Update- Gopi emailed WRTD about the pending bill. WRTD is not ready to negotiate. Andy Kelly who represents UCONN in WRTD also requested them but WRTD did not agree. If the bill is not paid, WRTD will not offer any bus service to GSS.
      2. Past E board Compensation Update (as per Senate Request)- Gopi emailed Julianna and Nafis. Nafis replied that he would come to the next Senate meeting to explain his travel reimbursement request. Julianna has not replied yet.
      3. Special Allocation for one Organization- EGSA has requested for special allocation. They requested $140 for Spring Semester Welcome Back event on January 19. They are expecting 40 people.
      4. SASFAC Deadline Extension- Gopi requested David Cloakey to extend the deadline for SASFAC filing until the end of December. Finance committee is not having a meeting right now since this is the end of the semester. Gopi discussed with Krista about SASFAC filing. Gopi will send SASFAC package to Krista by Dec 20.
      5. Call for FY 24-25 budgets- Gopi will email all Presidents and Treasurer’s of all Tier II organizations for next year’sbudget. The deadline to submit budget for FY 24-25 is January 31, 2024. Essam will propose GSS Activities budget.
      6. Current E-board Members’ Compensation and Payment Method- E-board allowance fund for the entire AY will be showed to the senate and a vote will be taken on.
      7. Misc: Gopi is trying to recover the GSS email. Gopi will email Krista about getting access to the GSS email.
   4. Activities Director– Essam Boraey
      1. Committees Report –

* SEC: Essam talked about housing. University is in the process of building more housing on campus for graduate students and shorter contract for renting will be available. It will take a few months for the process to be done.
* UConn has budget constraints. Non graduate activity fee paying graduate students do not have a representation in the GSS.
* University Senate: Essam is serving at the University Senate right now. The acting GSS President should attend the University Senate meetings. GSS also need another person to attend the meetings. Once the President election is done, we can ask for nominations in the senate for the additional representation.
* Essam had a conversation with President Radenka Maric on the topic of hate email/voicemail towards Muslim students. President Maric ended the conversation and asked Essam to move on.
  + 1. Events Updates (Fall and Spring)-
* Essam will meet some people about the Financial Literacy workshop. There will be some workshops on managing finance. Essam will work on survey to be sent out to the graduate students asking for their opinion on what they expect from such workshop and the desired duration. The workshop will be planned based on the survey response.
* GSS had Thanksgiving event on November 27. Around 175 people attended the event.
* Two GSS yoga sessions are coming up. GSS will have Fall formal on December 9 at Student Union. Essam has talked to UConn Service and we can have bar. The bar will cost us some money for paying the staff . Attendees will be given a wrist band based on their ages and eligibility to drink. The alcohol cannot be taken out of the room. We will sell tickets for the Fall formal. Essam suggested $10 per ticket for graduate students and $30 per ticket for each additional guest. There is no theme this time. Italian Buffet with halal options will be served. Since E-board members and the Activities Committee will be working on the event, they will be given free tickets.
* There were two chargers in the GSS office. One for iPad and another charger with USB C. Those are not in the office.
  1. Communications Director – Israt Jahan
     1. Meeting Minutes Structure- Israt talked to Krista about how to structure the meeting minutes to make them more concise and readable. Krista said that, per FOIA, it is not necessary to include everything said in the meeting verbatim and can be a summary of the discussion. Krista showed the meeting minutes of Board of Trustees which follow a more concise fashion.

* 1. Parliamentarian – Khaled “Axel” Djebbari
     1. Bylaw Revisions- Khaled is working with the Procedures Committee on the second revision of bylaws that will be presented in January. The first revision will be voted on December Senate meeting. Khaled asked Krista for an extended deadline to submit the revisions to the constitution. Bylaws can be revised as necessary.
     2. University grad council – Khaled met University grad council. They are working on mentoring graduate students. They are gathering data on the necessities of graduate students and what the mentors can provide to their mentees.
     3. Election-Khaled will meet with Krista to discuss the GSS President election. Khaled will ask senators by December 1 to notify him of the alternative senators.

(Mohsina/Gopi) Motion to move to the executive session. 5 in favor/ 0 opposed/ 0 abstention. The motion carries.

1. Old Business
2. New Business
3. (Rahman/ Boraey) Motion to approve the delivery fee in the PR for January Senate meeting. 5 in favor/ 0 opposed/ 0 abstention. The motion carries.
4. (Djebbari/ Rahman) Motion to approve up to $20,000 for the Fall formal on December 9. 5 in favor/ 0 opposed/ 0 abstention. The motion carries.
5. (Jahan/Yalavarthi) Motion to approve up to $100 for buying two chargers for the GSS office. 5 in favor/ 0 opposed/ 0 abstention. The motion carries.
6. Adjourn

(Mohsina/Essam) Motion to adjourn the meeting at 6:42 pm.