1. **Attendance: Sandip Roy, Gopi Yalavarthi, Mohsina Rahman, Essam Boreay, Israt Jahan, Khaled “Axel” Djebbari**
2. **Meeting started at 6:07 pm.**
3. **Executive Board Reports:**
	1. President – Sandip Roy
		1. Summer Update-
* Krista sent some documents which include the number of attendees in the GSS events. But it is possible that GSS arranged for 200 people and 300 showed up for an event which makes the calculation of per person cost difficult. Sandip said that the cost per person for organizing happy hours has increased by 100%.
* GSS will book the Rome ball room for the next GSS grad prom. One student from Hartford Business school expressed interest in being a dj for the prom. We can also hire him for summer happy hour. GSS will hold the happy hour events in the same place as before (Husky’s). Essam asked if we could have a better way to count the attendees for the GSS events. Khaled suggested if we could hold a competition for app development for attendance counting and we can reward the best app idea.
	+ 1. Israt will send an email to all graduate students about the opening for the GSS office assistant position. In first week of August, Sandip and Mohsina will hold interviews online and the office assistant can start the position after 1 week of training by August 14.
		2. The new PR form looks good to Sandip. Sandip asked Essam to reach out to the Ted’s manager. We can get a quote from them to see if they are cheaper. The google form that was sent out earlier indicated that the majority of the students want to have the summer happy hour on August 25. Another possible date is July 28. Sandip suggested that we can have the happy hour on August 25 and then welcome back BBQ on mid-September. Israt and Sandip will discuss in August about the social bulletin.
		3. Given the things we have in the GSS office, we do not need a storage yet. Essam and Sandip will check if there are things in the office that we can get rid of. And then we can assess if we need a storage.
		4. Hourly wage rate for summer is $32.75. Mohsina will email Krista.

A motion was made to allow Sandip and Gopi to be paid as stipend for the rest of the summer instead of timecard. Khaled seconded the motion.

* + 1. Sandip will meet with SAGE E-board. SAGE wants to discuss how they can work better with GSS. Sandip will send an email asking if tier 2 leaders want to meet and chat about their budget.
	1. Vice President – Mohsina Rahman
		1. N/A
	2. Treasurer– Gopi Yalavarthi
		1. Summer Update-
* The fundamental documents have been completed. Gopi has submitted the documents and Krista has approved. The work regarding the inventory is finished.
* The new PR form is ready. Gopi will ask Krista to give access to the PR forms to all the E-board members. As of now, 11 post purchase documentation (PPD) forms remain unfinished; three groups (DABS, MRS, GARD black Stem) did not submit PPD. Gopi will email them giving them a deadline. Once the PPDs are clear, GSS bills should be all set. One PPD from 2022 is still pending from SAGE. Big Y receipts have been sorted.
* Sandip said that Krista emails GSS treasurer every week regarding how much money is left for emergency loan.
* Sandip suggested that the tier 2 organizations should file PRs 4 weeks in advance of an event.

A motion was made to change the PR submission time from 3 weeks to 4 weeks in advance of an event. Mohsina seconded the motion.

* Two training sessions on PR filing will be held. Gopi can do it synchronously online and upload the recording so that people can check later. One session will be in August and another one can be held in September.
	1. Activities Director– Esam Boraey
		1. N/A
	2. Communications Director – Israt Jahan
		1. Israt will help Khaled to get the senator application form ready for AY 2023-24.

* 1. Parliamentarian – Khaled “Axel” Djebbari
		1. Khaled will work on the senator application form.

**Meeting adjourned at 6:56 pm.**