1. **Attendance: Gabrielle Corso, Moshina Rahman, Sandip Roy, Usman Ali, Israt Jahan, Gianna Raimondi and Gopi Yalavarthi**
2. **Meeting started at 4:00 pm**
3. **Executive Board Reports:**
   1. President – Gabrielle Corso
      1. GSS Office Admin Update- Gopi Yalavarthi is the new GSS office assistant. He is doing his training right now. Israt asked Gopi to email her the office hours so that she can post it in the GSS website. It will include both in-person and online office hours.
      2. GSS Loan Extension Form- Sandip talked to Krista. The loan extension form is expected to be online from next week.
      3. Student Fee Increase- Student fee will increase by $271 for non-regional students per year starting from Fall 2024. The proposed increase includes: General university fee (+$95), Student health services fee (+$90), Infrastructure fee (+$60), Transit fee (+$16), and Technology fee (+$10). International student fee will increase by $300 from Fall 2024 for a total of $1000. Two virtual Town Hall meetings are scheduled for tomorrow at 11am and 5pm. Gabrielle will draft an email to the student body tonight and forward it to Israt so she can send it to all graduate students to inform them about the proposed fee increase. Gianna suggested we can ask bursar about how many grad students have enrolled for payroll deduction. We may use that information to argue that students are already unable to pay the fee upfront. So, fee should not be increased.
      4. December Willington Pizza/Stock n Lock trip- Proposed date is January 19 at 4:00 pm. January E-board meeting will be at the same time.
      5. E board meetings for Spring: January 19 at 4:00 pm, February 13 at 4:00 pm, March 10 at 3:00 pm, April 11 at 4:00 pm.
      6. Mirror Lake Project- Construction will start late February or early March.
      7. Winter Break Duties/Forms- No need to fill out the form that Erika sent. Erika will fill out the forms.
   2. Vice President – Moshina Rahman
      1. N/A
   3. Treasurer– Sandip Roy
      1. Loan update- Loan amount has been updated to $2000 in the form. Krista will add a place in the loan request form to upload a copy of the fee bill. Krista might have a list of the departments that pay grad activity fee. Gianna said Megan Petsa from Grad School might also know which departments pay the grad activity fee. There is a $25 penalty fee if the loan is not paid in time. Bursar probably gets the late fee. Gabrielle will ask Krista where the late fee goes. Sandip said that there should be a discussion on what situation passes as “emergency” when requesting for loans. Krista said that students will get an email 30 days before the loan is due. An email can be sent to the departments that are not currently paying the grad activity fee and let them know that there is an option for them to opt in.
      2. Budget training- Will be on this Friday from 3:00 pm-4:00 pm. Sandip will call for a finance committee meeting to set the price. Total budget for Tier IIs will tentatively be $60,000 for the next fiscal year. Finance committee members are: Ethan Gossett, Maham Liaqat, Saurabh Goswami, Srijana, Daniel Phillips.
   4. Activities Director– Usman Ali
      1. Thanksgiving Luncheon- There were 478 rsvp for the event. 380 students attended the event.
      2. December Happy Hour- Place is Huskies Tavern. 300 students are expected. Time is Friday, Dec 9 from 4:30 pm - 7:00 pm.
      3. Spring Semester Events- Welcome back event (tentative Jan 20, 2023), Grad prom night (tentative March 3, 2023 from 7:00 pm-10:00 pm at SU 331), Mohegun Sun casino night (tentative April 7, 2023), Happy hour at the end of the semester (end of April, 2023)
      4. December senate meeting- Mediterranean buffet for 45 people in the December senate meeting.
   5. Communications Director – Israt Jahan
      1. N/A

* 1. Parliamentarian – Gianna Raimondi
     1. N/A

1. **Meeting adjourned at 5:55 pm.**