1. **Attendance: Gabrielle Corso, Sandip Roy, Usman Ali, Israt Jahan, Gianna Raimondi**
2. **Meeting began at 03:20 pm**
3. **Executive Board Reports:**
   1. President – Gabrielle Corso
      1. GSS E-Board Elections- Election for GSS President will take place in the October senate meeting.
      2. Fall 2023 Guest Speakers- Gabrielle will reach out to SHAW, Kent E. Holsinger (Dean of the Graduate School), OVPR office, parking service, Cinnamon Adams (Director of Graduate Student and Postdoctoral Scholar Support).
      3. Spring 2023 Meeting Dates- Spring 2023 Meeting dates have been decided. Israt will post the dates on the website. Usman will make reservations.
      4. Stock n Lock- Inspection, cleaning tabled until winter break.
      5. Website- Gabrielle asked Israt to post the list of senators on the website and the apportionment document as well after Gianna receives it from Megan Petsa.
   2. Vice President – Gabrielle Corso
      1. GSS Office Admin Update- Bharath Rayala is working as the GSS office assistant.
   3. Treasurer– Sandip Roy
      1. GSS 2022-23 FY Budget- Sandip fixed a few things in the budget. GSS expects to spend $203,174.07 from July 2022 to June 2023.
      2. TSOS MOU- MOU was sent.

*A motion was made to approve TSOS MOU, and it was approved unanimously by the E-board.*

* + 1. Emergency Loans- Sandip met Kent Holsinger, Dean of the Graduate School. There are 71 outstanding loans right now and GSS has $48,000 in the loan fund. GSS does not expect to run out of money for the loan purpose.
    2. Bylaw Changes- Sandip made some clarifications in the by-laws about E-board allowance. E- board officers can either get their allowances during the academic year or they can get the allowance as travel money. Sandip also pointed out that Tier II budgets have increased by around 50% from 2019 which is the year before the pandemic.

A motion to purchase office equipment worth of $50 was made. It was approved unanimously by the E-board.

* 1. Activities Director– Usman Ali
     1. October Senate Meeting Setup- SU 310 is not available for the next senate meeting. SU 304 is available. Asian buffet will be served in the next senate meeting. Gianna suggested that a room with streaming options is needed for virtual attendees.
     2. October Happy Hour Event- will take place on Thursday, October 27. There were 200 people in the last Happy Hour event and 300 people are expected in this year’s event. The allotted amount is $20 per person.
  2. Communications Director – Israt Jahan
     1. GSS Official Email List- As senators have submitted their applications, Israt will use a new email list from now based on senators, presidents, and treasures of this AY. She will use the new email list to send meeting minutes and agenda that are sent before each senate meeting.
     2. Comm Dir role Expectations- Israt will send emails when it involves all senators, presidents and treasurers. She will share the new email list with the E- board officers and they can email to individuals regarding matters that fall under each officer’s jurisdiction.
     3. Special E-board Meeting Minutes 9/16/22- Israt will share it as a Google Document so Gabrielle, Usmaan and Gianna can fill it out.

* 1. Parliamentarian – Gianna Raimondi
     1. Formalizing Rules with Existing Senators- The deadline will be extended until October 3, 2022, for the existing senators.
     2. Formalizing SOP for Bylaw Changes-Summary of changes and tracked changes document need to be sent among the E-board members before presenting it to the senate.
     3. Grad Student Annual Trainings- Gianna will share a poll to get feedback on annual trainings for graduate students.
     4. External Committee Appointments- Gianna will reach out to non-academic senators about external committees.
     5. GFC meeting- Gianna will attend the GFC meeting on 09/28.

**Meeting adjourned at 05:10 pm**