**Attendance:** Nafis Fuad, Robert Daniels, Irio Schiano, Deepa Shukla and Gabrielle Corso.

**Meeting began at 7:02pm, via Webex web platform**

1. **Executive Committee Reports:**
	1. President –Nafis Fuad
		1. Travel reimbursement- All E-board members must send list of duties to complete over the winter break for E-board compensation. Winter break should include 100 hours of work.
		2. Transition meeting- Gabrielle will send out a “when to meet” poll for the week of the 19th.
		3. Rest of the Funding- The funding program that was rolled out for students that could not graduate last summer has an excess of funds so Nafis has talked with the Provost about expanding this program to all graduate students who have been impacted by Covid. The cap will be around $100.
		4. Gift card for senate meetings- Kimberly Miller has approved to allows us to send out gift cards as food vouchers for attendees of GSS meetings.
		5. Spring meeting – Jan 20, Feb 17, Mar 17, April 21
		6. Spring E-board meetings- Will be the Tuesdays of the week before the Senate meetings.
		7. Karen Bresciano- Gabrielle should work with her to be a spokesperson to the Grad students.
		8. GSS Website- Now Nafis and Manu have access to the GSS website. In Gabrielle’s SOP, she should explain how add transfer this access to other members.
		9. Swing- Was recently cut down and this was enjoyed by many students. Nafis urged the landscape architect to rebuild a self-supporting structure.
	2. Vice President – One nomination – vote next week
	3. Treasurer –Robert Daniels
		1. TII-RSO training- Treasurers from Tier II’s have been polled for their availability and trainings will be completed in the next two weeks.
		2. QuickBooks- Spoke with Kimberly Miller about QuickBooks and the goal is to have it set up where each Tier II has their own account and it will be much smoother in the future.
	4. Communications Director – Gabrielle Corso
		1. Promotional items- Dates were set up for GSS senators to collect their gift (October 15 & 16).
		2. Send invitations for E-board meetings- For Spring E-board meetings. Fall WebEx links have already been sent out.
	5. Activities Director – Deepa Shukla
		1. Events for this semester- Spring events will be limited to April since indoor events are risky during the pandemic.
	6. Parliamentarian – Irio Schiano
		1. Bylaw-missing pages- Damaris is waiting to hear from Andrew but she has still not hear back from him.
		2. Apportionment- Irio reached out to Karen Bresciano and will have numbers to complete the apportionment by the next senate meeting.

**Meeting ended at 8:07pm.**