



Special Allocation Request Form

University of Connecticut Graduate Student Senate

Phone: (860) 486-3907
Email: gsstreasurer@uconn.edu

Student Union, Room 213
2110 Hillside Road, U-3061
Storrs, CT 06269-3008

www.gss.uconn.edu

For Office Use Only:



Approved

Not Approved

GSS Executive Committee Meeting: 3 / 2 / 2020

GSS Meeting: 3 / 4 / 2020

Proposition #: _____

Organization: Philosophy Graduate Student Association Date Submitted: 2/21

Contact Person: Heather Muraviov

Phone: 281-923-5301

Email Address: heather.muraviov@uconn.edu

Is your organization a fully registered and active Tier II organization with the Student Activities Office? Yes No

Name of Proposed Event: Writing Retreat

Date(s) of Proposed Event: 4/10/2020

Location of Event: Student Union

Please describe the event **and** provide an estimate of the anticipated number of total and graduate student attendees:
we will host a writing retreat on campus with the Graduate students of color Association (They do not have funding) We foresee 30 people will come. We are asking for \$ 800.00 for food. We will get food from UCONN catering).

How do you plan on advertising your event to the graduate student body? (select all that apply) - * is required

- *Graduate student listserv/ Digest
- Facebook
- Other email/distribution lists

Please describe: _____

- Flyers around campus
- Announcements
- Other

Please describe: _____

Expense category

Expense Code

Requested:

Allocated:
(GSS use only)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

Food

608.2

~~\$500~~
\$300

\$495

Total Expenses:

~~\$0.00~~
\$300

~~\$0.00~~
\$495

\$10 per person

plus \$6.5 for breakfast per person