**Attendance:** Justin Fang, Erin Curry, Nafis Fuad, Gabrielle Corso, Deepa Shukla

**Meeting began at 10:01am**

**Executive Committee:**

1. President – Justin Fang:
   1. Parking App update
      1. Proposed mechanism for carpooling with app
   2. Update to travel reimbursement per-diem policy status
      1. Starting September 1st, all travel will be per diem
   3. Senator Representation Form
      1. When there are more senators running than there are spots, a TIIRSO election must be held in Fall or Spring
      2. If there is a dispute within the department, a vote via solid is required
      3. This implementation should be written in the bylaws
2. Vice President – Erin Curry:
   1. Status of hiring new GSS office admin
      1. No update from SABO on status of office admin
      2. Will send out a notice on JobX to post the position
3. Treasurer – Nafis Fuad:
   1. Monthly Bill
      1. Will no longer require senate vote on the monthly bill
      2. Nafis or Erin will inquire with the Union to verify a phone line is required
   2. Treasurer training for TII-RSO’s
      1. Training will be held on September 11th 2019
   3. Special Allocations (if any)
      1. Add special allocations tab and replace old financial forms
4. Communications Director – Gabrielle Corso:
   1. GSS Business Cards
      1. Gabrielle will send business card template to Darren today
5. Activities Director – Deepa Shukla:
   1. GSS Welcome-back BBQ
      1. Volunteers, food trucks and schedule have been set
6. Parliamentarian – Damaris Thuita (not present)

**Meeting adjourned at 12:30pm**