**Attendance:** Justin Fang, Erin Curry, Kevin Boyd, Jennifer Caffyn, Andrew Meguerdician, Ngoc Chau Vy, Nafis Fuad, Gabrielle Corso, Deepa Shukla

**Meeting began at 3:03 PM.**

**I. President – Justin Fang**

1. Guest speaker for upcoming meeting was going to be Laura Cruichshank, University Master Planner & Chief Architect. Unfortunately she’s still in recovery. Instead, Sean Vasington, a representative from the same department will be coming to field questions.
2. Requests for renovations in the Student Union
   1. Today is the last day to submit requests.
   2. Installation of electronic locks to the grad lounge and GSS office.
   3. Installation of bulletin board.
3. Travel Reimbursements for E-Board
   1. Justin highly recommends planning trips in advance and as soon as possible.
   2. It is crucial to talk with Justin and Kevin and getting your paperwork reviewed prior to submission.
4. Marth Mentorship Award
   1. The award ceremony is this week.
   2. Kent invited us to attend so if you’re available, please come.
5. GSS Official Emails
   1. As a word of warning to the new E-Board members, the GSS official emails are a matter of public record.
   2. Communications sent from your personal UConn emails are also technically accessible but are “more shielded”.
6. Community Standards Officer
   1. Interview for that is around 5ish pm today.
   2. If anyone is able to go, please drop in.
7. Booking rooms in advance for the Fall and Spring semesters of next year
   1. The tentative dates are:
      1. Sept 4th (Also involvement fair)
      2. Oct 2nd
      3. Oct 30th
      4. Dec 4th
      5. Dec 11th (Snow Day)
      6. Jan 29th
      7. Feb 26th
      8. Apr 1st
      9. Apr 29th
      10. May 6th (Snow day)
   2. Justin will also book the Rome Ballroom for Nov 20th for the Thanksgiving lunch.
8. Breakfast with President Herbst
   1. Tomorrow at 8 AM in Gulley Hall.
   2. We got over 20 people to sign up. The list was sent to the President’s office in advance.

**II. Vice President – Erin Curry** (No new business)

**III. Treasurer – Kevin Boyd, Nafis Fuad (Elect)**

1. Monthly Bill
2. Special Allocations
   1. AAPS – Escape Room Outing
   2. CAGE – End of Semester Pizza Social
   3. CAGE – Summer events
   4. GSS Communications Director – Service Awards 2018-19
   5. The E-board voted to approve all of these requests as is shown in the SA request and to bring them to the Senate floor for a vote.

**IV. Communications Director – Ngoc Chau Vy**

1. Promotional items
   1. Items include a double walled stainless steel mug, lunch bag and pens.
   2. Items will be given out on a first come first serve basis at the Senate meeting this week.
2. Graduate Community Service Award
   1. We got a total of five nominations this year.
   2. Finalists came from the other UConn campuses and Storrs and represented a range of apartments.
   3. The final recipient that the committee decided upon is Amy Fehr.
3. GSS Service Award
   1. Nominees include Alexis Ernst, Stephanie Santos, Nafis Fuad and Deepthi Varghese.
   2. Proposed amount is $250 per award. Chau filled out the SA to provide funds for these awards this year and has added sufficient funds for these awards into the GSS General Operations budget for next year.
4. Chau will not be able to attend the final GSS meeting due her recovery status from surgery and has asked the E-Board to help hand out the promo items at the meeting.

**IV. Activities Director – Jennifer Caffyn**

1. Stuff-a-Husky – The events went well and were very popular.
2. Happy Hour – Jen is working on the menu and finalizing the date with Huskies.

**V. Parliamentarian – Andrew Meguerdichian**

1. Apportionment for FY19-20
   1. Andrew is currently working on these.
   2. Justin will double check the numbers after the meeting.

**Meeting adjourned at 4:03 PM.**