**Attendance:** Justin Fang, Erin Curry, Kevin Boyd, Ngoc Chau Vy

**Meeting began at 10:13 am**

**I. President – Justin Fang**

1. Guest speaker for upcoming meeting was going to be Laura Cruichshank, University Master Planner & Chief Architect, but due an injury she will be coming for the final meeting instead.
2. Issue of permanent staff member
	1. A few other groups are looking to do this as well so we can split hours with them based on our needs.
	2. They can hold a pro-card.
	3. They can book rooms.
	4. Less turnover and knowledge carryover.
	5. The E-Board is in agreement that this is a good idea.
3. Breakfast/Lunch with Susan Herbst
	1. Announcement will be made at meeting to see if there was a preferred time/day.
	2. Will have a sign-up once that meeting is set up.
4. Trustee Bill
	1. Currently there are two student reps on the Board of Trustees, one grad and one undergrad. We want to double this get two of each.
	2. This bill passed in the State Congress before but was vetoed by the previous governor. We have a new governor now so we want to try for this again.
5. Mansfield Downtown Partnership
	1. The local town group is looking for a student rep.
	2. Good for someone who is interested in getting involved with local events and planning.
6. Renovations to Student Union?
	1. We want to propose adding a swipecard for the graduate lounge so only grad students can get in.
	2. This would give grad students a better chance at getting space when the SU is particularly busy.
7. UConn Foundation Rep is Becca Colby.

**II. Vice President – Erin Curry**

1. Appropriations meeting review?
2. Elections - Nominees
	1. President: Justin Fang (incumbent)
	2. VP: Erin Curry (incumbent)
	3. Treasurer: Nafis Fuad
	4. Communications Director: Damaris Thuita
	5. Activities Director: Deepa Shukla
	6. Parliamentarian: Gabrielle Corso

**III. Treasurer – Kevin Boyd**

* 1. Travel Reimbursements
		1. These are getting to be more difficult and Kim has been giving us a lot of pushback.
		2. It’s only going to get harder for future submissions.
	2. Funding Page on Website
		1. There are a number of old forms that need to be removed as they are either not consistent with our current policies or are obsolete due to forms moving online.
		2. Kevin will let Chau know which these are at a later time.
	3. Special allocations – SAGE
		1. Amounts are pretty consistent with what the Finance Committee sticks to per person.
		2. The E-Board moves to approve the amount requested to a Senate vote.
	4. Final Budget for FY 2019-20
		1. Some additional funds have been added to get a new computer and to ensure we have enough money for meeting refreshments.
		2. Special Allocations is increased by $2000.
		3. Activities Budget is increased from last year by a bit but was cut from the amount requested by Jen.
		4. Tier II budgets is approximately $3000 less than last year.
		5. ICOU’s President came in and requested that we give them back their funding, after we denied their request to give them a second exception for not meeting our attendance policy.

**IV. Communications Director – Ngoc Chau Vy**

1. Promotional items
	1. PO will be submitted today.
	2. Items include a double walled stainless steel mug, lunch bag and pens.
2. Graduate Community Service Award
	1. Announcement went out last night and will go on Daily Grad News bi-weekly until nomination period ends
	2. Committee comprises of myself, Deepthi Varghese, Alexis Ernst, Olivia Baldwin and Cristian Gogu. We tried to get representatives from natural sciences, social sciences and humanities.
3. GSS Service Award
	1. Nominees include:
		1. Stephanie Santos for service in many committees and also stepped up to give a testimony at the House Appropriations meeting.
		2. Nafis Fuad for his many hours and dedication to the finance committee,
		3. Deepthi Varghese for her countless hours of advice, service on various committees, and repeated attendance for event setup help and tabling.
		4. We can seek nominees at the meeting as well.
	2. Proposed amount is $250 per award, although that amount can change.
4. Chau’s presence for final meeting is tentative due to surgery.

**IV. Activities Director – Jennifer Caffyn**

**V. Parliamentarian – Andrew Meguerdichian**

1. Apportionment for FY 19-20 is done.

**Meeting adjourned at 11:03 AM.**