**Wednesday, November 29th, 2017**

**Present:** Deepthi Varghese, Alexis Ernst, Ngoc Chau Vy, Justin Fang, Vignesh and Graham O’Toole (by teleconference)

**Meeting began 11:25 am, GSS Office**

**I. President**

1. Spring Meeting Dates
	1. After much back and forth, the Executive Committee finally decided on dates for the meetings in the Spring 2018 semester.
	2. The dates for the Executive Committee meetings are:
		1. Wednesday, January 17th
		2. Wednesday, February 7th
		3. Monday, March 5th
		4. Wednesday, April 4th
	3. The dates for the Senate meetings are:
		1. Wednesday, January 24th
		2. Wednesday, February 21st
		3. Wednesday, March 7th
		4. Wednesday, April 11th
2. Administrative Assistant Search
	1. As Ross’s last day will be January 5th, 2018, we will need to start the search for a new administrative assistant.
	2. We need to open the position to all grad students to get a diverse pool of candidates.
	3. At least three executive committee members need to be present for the interviews.
	4. The admin needs to be available to work during winter and summer breaks, though with reduced hours.
3. SASFAC Budget
	1. The report and request is due this Friday.
	2. Deepthi and Justin co-authored it and will require review and approval from the executive committee.
4. Tax Reform
	1. Deepthi is currently working on a resolution statement regarding the tax reform which in summary will state that the GSS does not stand behind current form of the tax bill.
	2. The University of Connecticut and many others in the nation are with us and working together to have stronger power in Congress.
5. Speakers for next meeting
	1. Deepthi has tried to reach out to a few candidates but they are not available.
	2. She is currently trying for Tanya Hussick who holds a leadership role in UConn transportation.
	3. Another possibility is the new Provost.

**II. Treasurer**

1. Avery Point Reimbursements
	1. Apparently, Avery Point has been mailing us reimbursement requests from September and we just received them in the mail.
	2. They have been following previous years’ information sheets which are not up to date and incorrect. Furthermore, they are not on our email lists or contacts so they have not been receiving treasurer training docs or minutes.
	3. The issue is, their attendance sheets do not have Net IDs or Peoplesoft numbers. Also, they don’t have a UConntact account.
	4. Deepthi and Justin will work on rectifying this issue.
2. LANGSA Reimbursements – The invited speaker had an accident and as a result had to take a different train coming here, costing extra than expected. However, everything was in budget so we will reimburse this request.
3. Justin is proposing a Historian position to take photos. Perhaps Gyuho Sung might volunteer for this post.

**III. Vice President**

**IV. Activities Director**

1. Co-Event with Grad School for Spring Orientation
	1. The Grad School asked us to co-host an event for Spring Orientation at 4:30 pm on Thursday, January 11th, 2018. They are hoping that about 100 new grad students will come.
	2. Alexis did a check for the cost of hosting a boxed lunch event in the Student Union ballroom and it was very costly, about $12 pp.
	3. Instead, it was proposed that we hold the Spring Orientation Welcome at Huskies Tavern with apps, similar to Halloween Happy Hour. The timing and cost both check out.
	4. We will also contact the Grad School to see if they would be willing to front a portion of the cost since they want to call it a co-hosted event.
2. Grad Formal
	1. Possible dates are Friday April 6th or Saturday April 7th.
	2. We will bring this to an informal quote at the next Senate meeting.

**V. Communications Director**

**VI. Parliamentarian**

**Meeting adjourned – 11:53 am**