Graduate Student Senate
Short-term Emergency Loan Extension Application

Please read the Loan Criteria before completing this form.

1. Applications for extension must be submitted before the initial due date, but may not be submitted prior to 15 days before the initial due date.
2. Only one extension per loan is permitted, for a maximum of 30 days.
3. When you have completed this form, return it to the Graduate Student Senate (Student Union Rm 213). If the office is closed, you may slide it under the door or fax the completed form to (860) 486-0203.
4. The Graduate Student Senate will contact you upon approval of your extension application.

Please provide all of the following information – Incomplete forms will not be processed:

Loan Number: _____ Date of Extension Request: _____

Original Due Date: _____ Amount Currently Due: _____

_____ _____ _____
Last Name First Name M. I.

PeopleSoft ID No.: _____

Campus Mailing Address (U-Box No., Department where you can receive mail): _____

Full Mailing Address: _____

_____

Telephone Number: (Home) _____ (Work) _____

Email Address: _____

Reason for extension request (MUST BE SPECIFIC):

Requested extension period (maximum 30 days): _____

What circumstances will change within the extension period that will allow proper repayment?

I understand that if an extension is approved that I must repay the loan by the new due date and I will not be eligible for any further extension of this loan.

_____ _____
Signature Date

For Office Use Only: Last Updated: September 15, 2012

Date Processed: _____ Circle One: Approved / Denied

Approved New Due Date: _____ Reason for Denial: _____