1. **Call to Order 12:25**
2. **Attendance: Ross Dardani, Jordan Rees, MatthewParent, Bahareh Deljoo, Donyeil Hoy**
3. **Executive Committee and Administrative Updates**
   1. (acting) President, VP, and (acting) Treasurer – Matthew Parent
      1. Special Allocations
         1. Tarang – The executive committee approved taking the special allocation to the senate pending edits. They need to give us more detail on what contractual services they are requesting funding for.
      2. Nominations for President and Treasurer
         1. Nominations so far:
            1. Treasurer – Gunnar Eubanks
            2. Treasurer - Harshul Khanna
            3. President – Tony Patelunas
      3. General Tier III (GSS) Fiscal Information
         1. Budget Updates – This will have to start when we have a president and treasurer (which will hopefully happen next week) so it may be a little behind.
         2. Grad Fee Meeting (with Ross) – Matthew is going to this meeting on his own. This meeting ensures we receive funding from graduate fees.
         3. Bringing financial processes up to date – working on this regarding stipends for executive committee members.
      4. At-Large Senators (more people coming in; plus elections for next year) – Add to new business
      5. Begin to plan for elections for GSS officers for next year.
      6. Promotional items – let’s think about getting some (we need good press) – The Public Relations Committee is going to meet next week and will handle this.
      7. Apportionment – We are required to review the apportionment for next year, so seats may change based on the amount of graduate students in each program.
   2. Communications Director – Jordan Rees
      1. Update on any incoming nominations – listed above.
   3. Activities Director – Bahar Deljoo
      1. Grad Prom (Theme and plan) – The theme is red carpet based on the voting. Approximately 45% went to red carpet, 12%, international, 12% heroes, etc. We have the DJ, location and food, and the only thing we need now is the decorating. We will have 300 tickets, which includes food. After 8:00p.m. anyone can come.
      2. We need a minimum of 5 volunteers at the next meeting.
      3. Bahareh raised the question of addressing attendance at the next meeting, specifically coming late and leaving early.
   4. Parliamentarian – Donyeil Hoy
      1. Bylaw Amendments (any updates) – We will continue with the vote to eliminate the stipends for the executive committee.
   5. Administrative Assistant – Ross Dardani
      1. Special Allocation Information – Discussed above
4. **Additional Business**
5. **Adjournment – 1:28**